



Volunteer Application

Office Use Only:
 Orientation completed on:
Date: _____

Name: _____ Email Address: _____
Address: _____ City/State/Zip: _____
Home Phone: _____ Work Phone: _____ Age: _____ Birthdate: ____/____/____
Occupation: _____ Employer: _____ May we contact you at work? _____

STUDENTS ONLY - please complete the questions in this box.
*Name of School: _____ Grade: _____
*Do you plan to continue volunteering at the shelter after you graduate? _____
Are you volunteering as a requirement for your school? _____ How many hours do you need to complete? _____
Do you plan to continue after your project is completed? _____

Education/Training: Circle last year completed 9 10 11 12 College Degree(s): _____

Emergency Contact Person: _____ Emergency Phone: _____

Do you have any medical restrictions we should be aware of? (allergies, asthma, lifting, medications, etc.) _____

Are you a licensed and insured driver? YES or NO If yes, please provide your license number: _____

Would you be willing to transport animals in your privately owned vehicle? YES or NO

How did you hear about our volunteer program? _____

Have you adopted a pet from us? YES or NO / Dog Cat Other _____ Approx Date of Adoption: _____

Please share with us any animal/volunteer experience, hobbies, or skills you have that will be helpful to us: _____

Why have you chosen to give your time to the DRHS? (besides your love for animals) _____

I hereby authorize the Dubuque Regional Humane Society (DRHS) to seek Emergency Medical Treatment in case of accident, injury or illness. I acknowledge my understanding that the handling of animals and other volunteer activities may place me in a hazardous situation and could result in injury and I assume that risk. I agree to hold harmless the DRHS and any employees and/or members of the Board of Directors of said agency from any liability whatsoever arising from my participation in the DRHS Volunteer Program. In consideration of being allowed to participate in the DRHS Volunteer Program, I hereby release the DRHS, its employees, officers and directors from any liability for injuries I might receive in my volunteer activities on behalf of the DRHS. I certify that the above information given is accurate and true. I understand that I must attend a Volunteer Orientation meeting and sign a Volunteer Agreement before I will be allowed to volunteer for the DRHS. Understanding that public relations is an important part of a volunteer's activities on behalf of the Dubuque Regional Humane Society, I hereby authorize the DRHS to use any photographs of me in its possession for public relation purposes. As a volunteer of the DRHS, you may have access to confidential information, which is not generally known to or accessible by the public. Disclosure of confidential information is not permitted. This non-disclosure applies during and after your volunteer time with the DRHS. Any copying, reproducing or distributing of confidential information in any manner must be authorized by management. Confidential information remains the property of the DRHS.

Volunteer Signature: _____ Date: _____

Parent Signature: _____ Date: _____

(Required for volunteers under 18 years of age)

DUBUQUE REGIONAL HUMANE SOCIETY VOLUNTEER SURVEY

Please check off the activities for which you are interested in volunteering

PUBLIC EDUCATION AND PUBLIC RELATIONS

- Information Booths at Special Events Photography at Special Events
- Pet Therapy (Nursing home visits) Humane Education classroom visits
- Mall Center** *Assist with gift shop sales and help staff as needed. Mall Center is open during Mall hours.*
- Donation Can Courier** *(pick up DRHS donation cans at various store locations and bring funds into shelter).*
- Children's Programming** *(Help with "Kids & Companions Club" – monthly club for kids under 12, Kids 'N' Critters Camp (summer animal adventure camp), and "Reading with Rover" (reading program for kids K-3)*

ANIMAL CARETAKING

- Pet Socialization Bathing Grooming
- Foster Program** – *Our foster program is an extension of the shelter, focused on helping those animals that need additional care before they can be adopted. Orphaned kittens and puppies, nursing mothers, ones recovering from surgery, URI (upper respiratory infection), kennel cough, and those simply needing "TLC" for emotional or physical reasons are placed in volunteer foster homes temporarily until the pet is adoptable. Interested individuals will need to submit an application, along with a one-time \$25 application fee. This fee covers home visits, food and required medications. Qualified applicants will receive a fostering license.*
- *Volunteer Kennel Technician**
**Great opportunity for vet or vet tech students. Staff must approve candidates for this position.*
- *Head Start Dog-in-Training Instructor Program**
Teaching staff-selected shelter dogs basic commands to help them become more adoptable. No prior dog training experience required. Must be at least 16 years of age or older to participate in this program.

PROGRAM SUPPORT

- Serve on committees to plan/coordinate special events.
- Volunteer for special events like:**
- Garage Sale (March)
 - Grand Pet Excursion (pledged dog walk in June)
 - Pets on the Road - Off-Site Events with Adoptable Pets on Display (i.e., PETCO and other locations)
 - Gift Shop on the Road (Kennedy Mall)

SUPPORT TASKS:

- Web Site Administration (work at home updating animals on various web sites)
- General Office Administration (including mailers)
- Telephone Administration *(calls to public to assist front office with Lost List & Wish List)*
- Green Team (tasks include gardening, raking, and weeding - especially around Pet Cemetery)

HOURS THAT WORK BEST FOR YOU:

- Weekdays (Mon-Fri) between 8 AM – 5 PM Weeknights Weekends (Sat./Sun.)
- Winter Spring Summer Fall

PLEASE NOTE: Our orientations are held on the **FIRST SATURDAY** of each month from 9:30 to 10:30 AM, and **THIRD THURSDAY** of each month from 5:30 to 6:30 PM. Sessions last one hour. Minimum age to volunteer is 12. An adult (over 18) must accompany all volunteers 12-16 at all times (including the orientation). (Starting in 2008, orientations will be held on the third Thursday (instead of Wednesday).